



**City of Rockville**  
**Rockville City Police Department**  
Community Enhancement/Code Enforcement Division  
20 Courthouse Square • Suite 205 • Rockville, MD 20850 • 240-314-8330

**OFFICE USE ONLY**

Application No.: \_\_\_\_\_

☐ New ☐ Renewal

Payment Type: \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_ :\_\_\_\_

# Application for Apartment License

➤ All information requested must be furnished (*please type or print clearly, incomplete or illegible applications will be returned*).

## APARTMENT COMPLEX INFORMATION

Name of Apartment Complex \_\_\_\_\_

Address \_\_\_\_\_

Total No. of Units: \_\_\_\_\_ at \$100 per unit      Total Fee Due: \$ \_\_\_\_\_

## MANAGING AGENT/COMPANY INFORMATION

Name of Owner/Managing Agent/Company \_\_\_\_\_

Contact Person Name \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

## RESIDENT MANAGER INFORMATION

Name of Resident Manager \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

I have carefully examined and read the above application and know the same is true and corrected, and that in renting these dwelling units, all provisions of the City of Rockville laws and ordinances whether herein specified or not.

Signature of Applicant \_\_\_\_\_ Title \_\_\_\_\_

Phone No. \_\_\_\_\_ Date \_\_\_\_\_

**Application fee is \$100 per unit, Non-Refundable**  
**Payable to: City of Rockville**  
**Expires March 31 of each year**  
**A Late Fee of \$25 per unit will be assessed if the**  
**Application is not received by April 1 of each year.**